**Executive Regional Directors**

**Weekly PLC Team Meeting**

**September 18, 2013**

**7-8:30am**

**Guiding Question:** How do we become a Professional Learning Community (PLC) as we meet the five district goals and implement the 21st Century Model of Education?

**Long-term targets:**

* Be a professional learning community (PLC) by consistently and fully implementing PLC procedures and structures throughout the district
* Meet the five district goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core States Standards in English Language Arts and mathematics across the district
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for this meeting:**

* Review 9/24 K-12 Leadership PLC team agenda and materials
  + Review PLC deliverables chart
  + Review year-long plan template

**Roles for this meeting:**

* **Facilitator/Time Keeper** - Mark
* **Agenda Setter**/**Note taker** - Heather
* **Reading** - Karen

**AGENDA**

|  |  |
| --- | --- |
| **TIME** | **ACTIVITY** |
| **7:00-7:05** | Review and revise agenda |
| **7:05-7:10** | Reading – Importance, value, and unique contributions of support staff in the PLC culture. Collaboration, seeking out best practice, experimentation and continuous improvement, collaborative analysis of the impact of our efforts and collective responsibility for results. |
| **7:10-8:00** | Review 9/24 K-12 Leadership PLC team agenda and materials   * prepare for sharing with ALL attendees by TODAY * review PLC deliverables chart * review year-long plan template to share with attendees   Review and revised 9/24 agenda, see wiki for final draft  Reviewed PLC deliverables chart – 10/15 deliverable is at least ONE SMART goal per team  Will complete year-long plan during ERD Friday 9/27 collaboration session |
| **8:00-8:20** | Address other items not on agenda – SEE PARKING LOT FOR A LONG LIST  Emailed Grants procedure to Karen for review  Discussed Data Wise plan and facilitation assignments |
| **8:20-8:25** | Conclude meeting with a summary  Determine items for next meeting agenda  Confirm assignments and next steps  Did not complete this review |
| **8:25-8:30** | Plus/Delta   * What went well? What might we do differently? * How did we do with following our norms?   Did not complete this step |